



**World Food
Programme**

**Programme
Alimentaire
Mondial**

**Programa
Mundial de
Alimentos**

**برنامج الأغذية
العالمي**

Terms of Reference – Global Post Harvest Knowledge & Operations Centre

Work stream: Consultant – Monitoring & Evaluation – the 10 year plan

Duration: 6 months

Duty Station: Kampala

Contract Type: Service Contract

Role & context

- Reporting to the Head – Global Post Harvest Knowledge & Operations Centre, and in close consultation with WFP Uganda’s Head of Analysis, Monitoring & Evaluation + VAM team, the Consultant will within the context of WFP’s Strategic Results Framework (2014 – 2017), the Minimum Monitoring Requirements, the Strategic Results Business Rules and the Standard Operating Procedures for Project Monitoring:
 - Establish the M&E framework to measure impact for WFP’s global + country level Post-Harvest Loss Eradication work, using a 10 year perspective – what baselines should now be established, so that not only in the present, but in 10 years hence WFP has the metrics to measure impact.
 - Using a combination of this emerging framework, existing M&E material, and the current work with smallholder farmers in Uganda as a ‘live trial’, design and conduct M&E activities from December 2015 through March 2016.
 - Key deliverable will include producing a robust and detailed M&E report including a narrative, methodology used, graphs, and data/trend analysis and conclusions indicating statistically significant social, economic, and gender impacts of WFP’s post-harvest loss training and intervention both at the household and regional level.
 - Other M&E duties as assigned.

Activities

- At both the global and country level, work with WFP M&E team and NGO partners to define the M&E framework for impact measurement of WFP’s Post Harvest / Agricultural Market Support activities. With a focus on smallholder farmers and small-medium scale traders, this may include:
 - Establish a baseline for identified indicators
 - Income delta – before and after project
 - Food availability at household / community / regional / national levels
 - Impact on Aflatoxin levels
 - Gender indicators
 - Market prices for staples / project areas v non project
 - Impact on Health / Nutrition / Education for Children

- Impact of Subsidy v non-subsidy + price sensitivity of farmers
- Maximize the potential cross/divisional M&E activity across the spectrum of WFP activities, including the (1) merging existing M&E for WFP's Purchase for Progress activities, with the post harvest loss activities. The result will be one M&E framework (within Uganda, this will become the Agricultural Market Support M&E Framework).
- Leverage external advice, both to improve the M&E activities and enhance the credibility of the results (use of third parties to verify). This may include:
 - MIT
 - Makerere
 - Natural Resource Institute's Post Harvest Loss Research Centre
 - African Postharvest Losses Information System (APHLIS)
 - Global Alliance for Improved Nutrition
- Ensure metrics reflect interests / preferences of current and future potential government and private sector donors, in particular USAID, as well as Rockefeller Foundation and Bill and Melina Gates Foundation
- Define a 10 year budget – what is needed to track impact overtime
- Define potential for use of Randomized control trials
- Define options for how we should capture data, and if possible, work to integrate the Post harvest/AMS activities into SCOPE, WFP's digital beneficiary information management system.
- Develop 'sharing' M&E knowledge module so that the define M&E Framework is easily shared – and then replicated by other WFP Country offices / other development partners

Expected Results / Deliverables

- M&E Framework for WFP's global post-harvest activities – at global level, and at country level
 - Process to collect global data WFP PHLE activities
 - Clear definition of Baselines – must have, good to have, great to have. What is in, what is NOT
 - Process for integrating / unifying reporting for other project areas (the nutrition example)
 - Suggestions for data-driven products/publications, with associated calendar
- M&E report for the present post harvest activities in Uganda
- Country level knowledge module, so that another country can 'plug and play'
 - Dataset plugs into the global level M&E Framework
 - Includes options on resources (headcount) needed to conduct the work
 - Work calendar – when in project cycle does M&E commence (including identifying the resources to do the work!)

Skills and Competencies

- This role is both a 'strategic thinking' and 'on-the ground, hands dirty' role. Thus the ideal candidate will have experience – and the mindset – to do both.

- Track record of success in defining and conducting monitoring & evaluation systems for large scale humanitarian / development projects
- Field experience – solid understanding of what it takes to collect data at field level
- Experience working with New Technologies (mobile phones, smartphones, tablets...) for data collection, familiar with software and hardware for that purpose is an asset.
- Familiarity with smallholder agriculture useful, but not mandatory
- Strong analytical skills
- Fluent written and spoken English
- Strong communicator (written, presentation, multimedia)
- Comfortable working in a highly matrixed environment

Further Details

- Contract duration: 6 months 1 November 2015 to 30 April 2016, with potential for extension
- Location: Kampala
- Administrative and logistical support from both the WFP Global Post-Harvest Knowledge and Operations Centre, and the WFP Uganda M&E Team